

LIVING OFF AI

USER GUIDE

REDACT FOR AI

Anonymize legal documents on your computer. Work with AI without exposing client data.

WHAT IT DOES

Client data never leaves this computer.

Redact for AI runs entirely on your machine. It finds personal data in a legal document – names, companies, identifiers, addresses, bank details – and replaces each one with a consistent placeholder (**Person_1**, **Client_1**...).

You review the result, send the anonymized text to the AI, and restore the real names into the AI's output with one click. No cloud, no server, no network: the software works with the connection off.

01 Original document	02 Anonymized copy	03 AI works on placeholders	04 Real names restored
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THE THREE RULES

▲ **Only the anonymized text goes to the AI.**

The original never leaves its folder. What you copy out of the app contains placeholders, not data.

▲ **Review every document.**

Automatic detection is never 100%. Check the preview – especially what is not highlighted – before copying.

▲ **Never share the _private folder.**

It holds the maps that link placeholders back to real names. It stays on this computer.

INSTALLATION

Ten minutes, once.

macOS

- 01 Unzip and move **Redact for AI.app** wherever you prefer.
- 02 First launch: macOS blocks unsigned apps. Open System Settings, Privacy & Security, scroll to the notice and choose “Open Anyway”. This happens once.
- 03 The first start loads the language models: 30–60 seconds.

Windows

- 01 Unzip the folder and open **RedactForAI.exe**.
- 02 If SmartScreen appears, choose “More info”, then “Run anyway”. This happens once.
- 03 The first start loads the language models: 30–60 seconds.

The interface language (English, Italiano, Português, Español) is in the menu at the top right.

DAILY USE

Anonymize and review.

- 01 Choose the file – PDF, Word, text or a scan (OCR runs by itself) – and select the language of the document.
- 02 Press Anonymize. Everything detected is highlighted in yellow in the preview.
- 03 Fix what the software missed: select the text and press Add. Click a highlight to remove a false positive or to assign a role – Client, Opposing party, Witness. Roles make the anonymized text readable for the AI.
- 04 Tick “I have checked the preview”, press Copy anonymized text and paste it into the AI.
- 05 If the original is a Word file, Save as Word exports an anonymized .docx with the formatting preserved.

GETTING THE NAMES BACK

Restore real names.

- 01 Open the second tab, “Restore real names”.
- 02 Paste the AI's draft – placeholders included.
- 03 Press Restore and choose where to save. The saved file contains real data: it never goes to any AI.

FIRM SETTINGS

Two lists, next to the app.

termini_riservati.txt – terms that are always anonymized: the firm's name, recurring clients, anything detection should never miss. One term per line.

termini_sicuri.txt – terms that are never flagged. Use it for platform names or vocabulary the software keeps marking by mistake.

KNOW THE LIMITS

- ▲ Dates are left readable by design – legal documents need them.
- ▲ A description can identify a person without naming them. The review covers what software cannot.
- ▲ Scanned PDFs need the correct document language for OCR.
- ▲ Keep disk encryption on: FileVault on macOS, BitLocker on Windows.